



Office of Financial Aid • 114 Silas H. Hunt Hall • Fayetteville, Arkansas 72701
(479) 575-3806 • (479) 575-7790(Fax)

2020-2021 STUDENT AID APPEAL COVER PAGE

Student Name: _____ Student ID: _____ Degree Program: _____
Effective Term: _____
Summer '20 / Fall '20 / Spring '21

Resolve academic suspension before appealing Satisfactory Academic Progress (SAP).

Instructions for the appeal process:

Step 1: Type a letter explaining what barriers hindered you from meeting SAP and when those events occurred. In addition, how has the situation changed so you may now be successful?

Dropping classes because of a bad grade is not a barrier. Incomplete grades, withdrawals, and grades of 'NC' count the same as an 'F' in a class for financial aid purposes. Neither paying for one's classes nor sitting out for a semester will re-establish your SAP. Retaking classes for grade forgiveness may help your GPA, but both classes are counted for academic progress.

Step 2: Include documentation to support your letter of appeal. Examples of documentation: physician statement, death certificate, obituary, court documents, or letters from involved third parties such as doctors or therapists, counselors, attorneys, or employers.

Step 3: Please complete this page by signing and dating the Student Certification section and submit it to the Office of Financial Aid along with your letter of appeal and documentation. Include your full name and UA ID on each page. **It is your responsibility to ensure that you have submitted all required appeal paperwork to the Office of Financial Aid.**

Step 4: Provide a **copy** of your appeal letter along with the enclosed Dean's Statement form to the location listed for your college on the Dean's Statement form. Request the form to be completed and signed by the Dean. The college will then submit the Dean's Statement directly to the Office of Financial Aid.

The committee's appeal decision will be sent to your university email address. If an appeal is granted, you will need to meet with a financial aid counselor and know your expected term of degree completion to complete your SAP academic plan before eligible aid can be awarded.

The decision of the committee is final. Re-appeals may be requested if new information or documentation were omitted from the initial appeal.

All appeal documents must be received in order to for the appeal to be reviewed by the committee.

STUDENT CERTIFICATION:

I certify that all of the information on this form and any attached supporting documents are true, complete, and accurate to the best of my knowledge. I further understand that any false statements or misrepresentation will be cause for denial, reduction, withdrawal, and/or repayment of any financial aid received, may subject me to a fine, imprisonment, or both, under the provisions of the United States Criminal Code. By signing, I certify that I understand that the Committee's decision is final for the academic year for which I am appealing. Also, I understand the progress policy on the back of this page and realize I must be making academic progress after this year to receive future aid.

Student Signature: _____ Date: _____

Please sign in ink. Electronic signatures will not be accepted

POLICY FOR FINANCIAL AID APPLICANTS REGARDING SATISFACTORY ACADEMIC PROGRESS

Federal regulation requires that a student must be making satisfactory academic progress regardless of whether he or she has previously received Title IV aid. All students enrolled at the University of Arkansas who receive financial aid through the Title IV Assistance Programs must meet the satisfactory academic progress requirements as defined below in order to be eligible for further aid. Satisfactory academic progress is deemed to have been made by any undergraduate student who meets both the quantitative and qualitative requirements indicated below.

QUANTITATIVE REQUIREMENTS

There are two quantitative requirements that the student must meet in order to remain eligible to apply for federal financial assistance. First, the student must pass, at a minimum, 66.67% of the credits attempted while attending the university. For the purpose of the 66.67% rule, grades of 'W', 'I', and 'NC' are not considered passing grades and the completion percentage is truncated after the first decimal place and rounded to the nearest whole number. In addition, the student will remain eligible to apply for aid as long as the number of credits attempted is not more than 150% of the number of credits required for the student's published degree plan. A transfer student may have earned credits at another school that will count toward his or her degree at the University of Arkansas. Class credits transferred to the University of Arkansas and classes taken for remediation at the University of Arkansas are used in both the 66.67% and 150% calculation. The determination of each student's meeting the quantitative requirements for satisfactory academic progress will be made annually following the conclusion of the spring semester. If a student fails to pass at least 66.67% of the credits attempted or has attempted more than 150% of the number of credits required for graduation, then the student must appeal for reinstatement of financial aid eligibility.

QUALITATIVE REQUIREMENTS

A student is deemed to have met the qualitative requirements for satisfactory academic progress for financial aid purposes provided the student's cumulative GPA is 2.0 or greater. By default, students who have only earned grades of 'W' or 'NC' will pass the qualitative requirement. The determination of each student's meeting the qualitative requirement for satisfactory academic progress will be made annually following the conclusion of the spring semester.

ADDITIONAL INFORMATION ABOUT SAP CALCULATIONS

Dual majors and degrees are calculated at 150% of the total unit requirements of the primary plan. Changing of major will mean future SAP calculations will use the new primary plan or degree but all previous completed and attempted hours will still be used in SAP calculations. All transfer hours will add into calculations as completed and attempted. Once an undergraduate degree is earned, students are only eligible for direct loans whether the degree is indicated by graduation or not. For second degrees, the calculation will monitor progress from the date of the previous degree (excluding technical certificates and associate degrees).

GRADUATE AND LAW STUDENTS

Satisfactory academic progress for graduate and law students is determined as described above with one exception. In order to meet the quantitative requirement that students pass at least 66.67% of credits attempted, graduate and law students must pass each course with a grade of C or better while attending the university at the graduate level.

SATISFACTORY ACADEMIC POLICY APPEALS

When a student loses federal aid eligibility because they failed to make satisfactory progress, they may appeal that result because of their injury or illness, the death of a relative, or other special circumstances. Their appeal must explain why they failed to make satisfactory progress and what has changed in their situation that will allow them to make satisfactory progress at the next evaluation. The only way to regain aid eligibility without a successful SAP appeal is by meeting the SAP criteria above.



UNIVERSITY OF ARKANSAS

Office of Financial Aid • 114 Silas H. Hunt Hall • Fayetteville, Arkansas 72701
(479) 575-3806 • (479) 575-7790(Fax)

2020-2021 STUDENT AID APPEAL - DEAN'S STATEMENT

Student: Request this form to be completed in its entirety by dean's office of the college in which you are enrolled from the list below. This form needs to be completed and received by the Office of Financial Aid before your appeal can be considered. A copy of your appeal letter may be required. Please contact your dean's office regarding any additional information that may be required for this form.

- Dale Bumpers College of Agricultural, Food and Life Sciences – Dean's Office, AFLS E108
- Fay Jones School of Architecture – Dean's Office, 117 W. Center St. Suite 700
- J. William Fulbright College of Art & Sciences – Dean's Office, MAIN 525
- Sam M. Walton College of Business – Assistant Dean's Office, WCOB 328
- College of Education & Health Professions – Dean's Office, See your Academic Advisor, GRAD
- College of Engineering – Dean's Office, BELL 3189
- Graduate School – Dean's Office, See your Academic Advisor, STON 50

Dean's Office: Please complete this form for the student and return it to the Office of Financial Aid. This form is available through Perceptive Content. Please contact our office for more information or with any questions on completing this form via Perceptive Content.

Student's Name: _____ Student ID: _____

Term: _____ Who is this student's academic advisor? _____

Has this student filed a degree plan? _____ Expected Graduation (month/year)? _____

How many *more* hours does this student need to complete for degree (including current semester)? ____

Comments (please give candid evaluation of this student's academic promise or likelihood of success):

Signature of Person Completing Report: _____

Signature of Dean: (Required) _____ **Date:** _____



Office of Financial Aid • 114 Silas H. Hunt Hall • Fayetteville, Arkansas 72701
(479) 575-3806 • (479) 575-7790(Fax)

Academic Intervention Plan

Resources Available Please refer to the list below of services available on campus to help you succeed academically at the University of Arkansas. Most services are free and available upon request. Allow them to help make this a successful academic year for you.

University Office	Website	Phone
Center for Learning and Student Success	class.uark.edu	(479) 575-2885
Center for Educational Access	cea.uark.edu	(479) 575-3104
Math Resource and Tutoring Center	mrtc.uark.edu	(479) 575-5102
Financial Literacy	uark.get-counseling.com	(479) 575-3806
Pat Walker Health Center	health.uark.edu	(479) 575-5276
Student Affairs	studentaffairs.uark.edu	(479) 575-5007
Student Support Services	sss.uark.edu	(479) 575-3546
Off Campus Student Services	occ.uark.edu	(479) 575-7351
Veterans Resource and Information Center	veteranscenter.uark.edu	(479) 575-8742
Career Development Center	career.uark.edu	(479) 575-2805

Barriers to Success

Students often encounter barriers that slow degree completion. Please take a moment to reflect upon your academic career and identify barriers or obstacles that have hindered your progress. If you have questions about the appeal process, please contact your financial aid counselor at 114 Silas Hunt Hall or call (479) 575-3806.